

**The Constitution of
The Higher Education Student Association at
The University of Alabama**

ARTICLE I. NAME

The name of this organization shall be the Higher Education Student Association (herein referred to as HESA).

ARTICLE II. PURPOSE

The purpose of HESA is to provide educational, professional, and social opportunities for students of the Higher Education Administration program at The University of Alabama.

ARTICLE III. AUTHORITY

Section 1. HESA is a recognized student organization at The University of Alabama and adheres to all campus policies as set forth in The University of Alabama Code of Student Conduct and The University of Alabama **Student Organization Handbook**.

Section 2. HESA shall have no relationship to or be controlled by any other local, state, or national organization.

Section 3. HESA will establish bylaws to govern administrative and procedural matters (such as time and location of meetings, etc.). Bylaws shall not conflict with this constitution. Bylaws may be adopted, amended, or temporarily suspended by a majority vote present at a HESA meeting (advance notice is not required).

ARTICLE IV. MEMBERSHIP

Section 1. There shall be two types of membership levels within HESA.

Section 1.1 Non-voting membership is open to all graduate or professional students currently enrolled at The University of Alabama.

Section 1.2 Voting membership is open to students who are currently enrolled in the Higher Education Administration program (all degree levels) and who have paid annual dues.

Section 2. Membership in HESA shall be open to all Higher Education Administration students at The University of Alabama, regardless of genetic or family medical history information, race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, pregnancy, age, disability, protected veteran status or any other legally protected basis.

ARTICLE V. OFFICERS

Section 1. The officers of HESA shall be President, Vice President of Administration (Vice President), Vice President of Programming (Treasurer), and Vice President of External Relations (Secretary). These officers must be voting members and shall comprise the Executive Board.

Section 2. Executive Board nominations shall be due one week after the first meeting of the spring semester and officers will be sworn in at the last meeting of the spring semester.

Section 3. Elections shall be by secret ballot. Candidates receiving a simple majority of the total number of votes shall be named to their respective offices.

Section 4. Officers shall be elected to serve for one year, beginning at the close of the last meeting of the spring semester.

Section 5. Officers may be removed by the advisor if no longer in good academic or disciplinary standing at The University of Alabama.

Section 6. Vacancies in offices may be filled by nomination from any HESA member and election by voting members.

ARTICLE VI. ADVISOR

Advisors shall be a full- or part-time member of The University of Alabama faculty or staff.

Responsibilities shall be those assigned by The University of Alabama Student Handbook.

Advisors shall serve on an academic year basis or until their successor has been selected by the Executive Board.

ARTICLE VII. MEETINGS

Section 1. The regular meetings of HESA shall be held monthly unless otherwise ordered by the Executive Board or a majority of voting members.

Section 2. Special meetings may be called by the Executive Board or a majority of voting members and three days notice shall be given.

Section 3. Meeting minutes must be taken and accessible to members.

ARTICLE VIII. FINANCES

In the event that HESA becomes defunct or is terminated, all funds held in the Higher Education Student Association account at the Alabama Credit Union shall be donated in full to The University of Alabama Higher Education Administration program and the account officially closed.

ARTICLE IX. AMENDMENTS

This constitution may be amended at any HESA meeting by two-thirds vote, provided the amendment has been submitted in writing at the previous meeting.